

Rental Rates & Times

- **Friday Rentals** \$150.00 ~ facility is available from: **NOON Friday until 6 AM Saturday**
- **Friday after 8:30 PM** \$50.00
- **Saturday Rentals** \$200.00 ~ facility is available from: **6 AM Saturday until 6 AM Sunday**
- **Sunday Rentals** \$100.00 ~ facility is available from **6 AM Sunday until 6 PM Sunday**
- **Holiday (Mon-Thur)** \$125.00 ~facility is available from **6AM until 6PM**

Note: Facility is not available for rental Mon- Thur except Holidays

A deposit of \$100.00 is required at the time that you reserve the Sturgeon Recreation Center, this ensures your date.

The following conditions must be followed and met in order for your deposit to be returned. Failure to comply will result in ALL or a PORTION of your deposit to be retained.
Please advise anyone that is assisting you with your event of these rules; additional copies may be obtained.

1. You must be out, all items must be removed and all cleaning must be done by the end of the rental period.
2. Rental **DOES NOT** include the mezzanine. We will make every effort to make sure that the doors are closed and locked, if they are not closed when you arrive please close them. No one is allowed on the mezzanine for any reason while the facility is rented.
3. Kegs are allowed; **HOWEVER** please make sure that you have a tarp underneath them to protect the floor.
4. Tables and chairs must be put away in the storage building in an orderly manner.
5. **NO** tape of any kind is allowed on the floor as the adhesive pulls off the paint.
6. Driving of nails or screws into the walls or floor is **not allowed**.
7. Trash must be placed in the dumpster located at the east end of the Recreation Center Drive
8. **NO** glitter or confetti allowed

9. Any additional tables, chairs, equipment, rental items.... that you or someone on your behalf brings into the facility **MUST** have rubber or cushioned feet. The paint on the gym floor is easily scratched. **PLEASE MAKE SURE** that you advise caterers, DJ's and event planners of this rule. We have even had problems with rollers on equipment scratching the floor.
10. Renters will be charged for damage to the building, equipment or fixtures.

11. The floors, including the gym floor must be cleaned, dust mopped always and if food or dinks have been spilled wet mopped.

If you are renting the facility on a Saturday Evening for a reception we strongly suggest that you consider renting for Sunday also as this will allow for plenty of time to clean and get everything put away.

SUPPLIES:

- Folding tables and chairs are located in the Storage Building located outside the west rear door of the building; the key to the storage shed is located in the closet in the kitchen area.
- Mops and mop buckets are located in the Mop Closet which is located in the men's bathroom
- An electric sweeper is located in the closet in the kitchen area
- Cleaning supplies and trash can liners are under the sink in the kitchen area
- Dust mops, regular brooms and dust pans are in the kitchen area
- Toilet paper, paper towels and hand soap are under the counter in the kitchen area.

Holiday Schedule:

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| New Years Eve | 12/31/09 | Thursday | Holiday Rental Rates Apply |
| New Years Day | 1/1/2010 | Friday | Regular Rental Rates Apply |
| Memorial Day | 5/31/2010 | Monday | Holiday Rental Rates Apply |
| Independence Day | 7/4/2010 | Sunday | Regular Rental Rates Apply |
| Labor Day | 9/6/2010 | Monday | Holiday Rental Rates Apply |
| Thanksgiving | 11/20/2010 | Thursday | Holiday Rental Rates Apply |
| Christmas Eve | 12/24/2010 | Friday | Regular Rental Rates Apply |
| Christmas Day | 12/25/2010 | Saturday | Regular Rental Rates Apply |